

GUMS Conference Reimbursement Scheme Policy

- Applications for the GUMS Conference Reimbursement Scheme will be open on a twice yearly basis for 2019.
- Details regarding opening and closing of applications for the GUMS Conference Reimbursement Scheme will be advertised through the GUMS Website and GUMS Facebook page.
- Applications submitted after the closing deadline will not be accepted.
- Applicants may apply for a reimbursement up to an amount as specified by the Executive. In 2019, this is up to a maximum of \$250 per applicant.
- Applicants may only be awarded a reimbursement as part of the GUMS Conference Reimbursement Scheme, once during any calendar year.
- Reimbursements may be sought for costs associated with attendance of the conference. These may include, but are not limited to, registration or ticket costs, flights directly to and from the conference location, and accommodation for the duration of the conference. The GUMS Core Executive may request further information if it is deemed necessary. The GUMS Core Executive reserves the right to decide what costs are reasonable and associated with attendance at the conference.
- Applicants must provide receipts of purchase at the time the application is submitted
- Applicants must be willing to provide a photo and brief summary of how the conference bursary assisted them and their experience at the conference, to be used in GUMS marketing which may include but is not limited to social media, website, or in printed materials. Applicants who are unable to agree to these conditions must inform the GUMS Core Executive of this prior to the closing date of applications.
- The GUMS Conference Reimbursement scheme is not available for the Australian Medical Student Association (AMSA) National Convention or AMSA Global Health Conference.
- The outcome of applications will be jointly decided by members of the GUMS Core Executive, and the GUMS Academic Officer. All judging decisions are at the discretion of the GUMS Core Executive and no correspondence will be entered into in this regard.

(Date created: 21 February 2019)